

Thank you for your interest in pursuing certification as a School Protection Officer.

The Law Enforcement Training Institute has been providing academy instruction for Law Enforcement Officers since 1947. All of the instructors for the SPO academy are active or retired Law Enforcement Officers with a proven track record of experience and exceptional training skill. The mission of the Law Enforcement Training Institute is to prepare you to be able to confront and counteract violence in your school. Our goal is to provide the training necessary to either interrupt violence before it happens or end violence quickly after it begins.

This three week (120 hour) course meets all of the statutory requirement for SPO certification and includes lessons in Use of Force Justification, Emergency Response, Building Search, Survival Mentality, Handcuffing and Restraint Devices, Weapon Retention and Disarming, Ground Fighting Techniques, Basic First Aid/CPR, Combat First Aid and more than 40 hours of Advanced Firearms Training.

Before you can attend the SPO academy, there are some steps that must be taken by you and your school district.

State Law requires that your school board hold a public hearing on whether to allow a designation of School Protection Officer. Instructions for the meeting can be found in the Revised Statutes of Missouri (RSMo) 160-665 (11).

If approved by the school board, any teacher or administrator who seeks to be designated as a School Protection Officer shall request such designation in writing, and submit it to the superintendent of the school district which employs him or her as a teacher or administrator. They must also submit proof that they have a valid concealed carry endorsement or permit.

State Law also requires that applicant fingerprints are submitted to the Federal Bureau of Investigation to facilitate a criminal background check and that those results are forwarded to the school district. LETI will defer to the district policy with regard to how that background check is achieved. However, verification that the check has been completed is required for admission.

The Law Enforcement Training Institute requires two letters of recommendation for admission. One from the school district superintendent and the other from the applicant's school principal or immediate supervisor, if not the principal. These letters of recommendation should address the applicant's fitness for the position of School Protection Officer as well as the approval for appointment to the position upon completion of the academy.

The fee for this academy is \$1,800.00 per person. This includes all instructional and handout materials, firing range fees and Certificate of Completion. Firearms and ammunition are not provided by the Law Enforcement Training Institute. While we strongly recommend that you bring the weapon and concealment system that you intend to use, a limited number of firearms are available for rent upon request.

The information listed above must be included with the attached form for the registration to be considered complete. Return the completed registration with a check, money order or credit card number for the non-refundable registration fee of \$250.00. Make checks payable to "University of Missouri". Purchase Order for the full fee is also acceptable. The full fee must be submitted to the Law Enforcement Training Institute by the first day of class.

While the attire for the classroom portions of the academy will be business casual, much of the time attendees will be engaged in more dynamic physical activities that include groundwork. The firing range activities will take place regardless of the weather conditions so attendees should be prepared for all types of conditions. More direction will be provided in advance of the academy.

We appreciate your interest in the School Protection Officer Academy and look forward to working with you.

Please feel free to contact me with any questions or concerns.

Regards and Stay Safe,

Sgt. Carl Schwartze (Ret.)
Law Enforcement Training Institute
Continuing Education & Seminar Coordinator
115 Business Loop 70 West
Columbia Mo. 65211
573-882-4978
Schwartzec@Missouri.Edu



Detailed Schedule

Week 1

Day 1

08:00-09:00 Introductions and schedule
 09:00-12:00 Survival Mentality-Classroom
 12:00-1:00 Lunch
 1:00-5:00 Use of Force-Classroom

Day 2

08:00-09:00 Use of Force
 09:00-10:00 Firearms Training Simulator
 10:00-12:00 Use of Force Reporting
 12:00-1:00 Lunch
 1:00-5:00 Self-Defense Spray-Classroom
 5:00-6:00 Dinner
 6:00-10:00pm Handcuffing

Day 3

08:00-12:00 Weapon Retention/Disarming
 12:00-1:00 Lunch
 1:00-5:00 Ground Fighting

Day 4

08:00-12:00 Weapon Retention/Disarming
 12:00-1:00 Lunch
 1:00-3:00 Ground Fighting
 3:00-5:00 Defense Spray Exposure

Day 5

08:00-12:00 Shooting Decisions-Practical
 12:00-1:00 Lunch
 1:00-5:00 Shooting Decisions-Practical

Week 2

Day 1

08:00-12:00 Building Search
 12:00-1:00 Lunch
 1:00-5:00 Building Search
 5:00-6:00 Dinner
 6:00-10:00pm Building Search Practical

Day 2

08:00-12:00 Basic First Aid CPR
 12:00-1:00 Lunch
 1:00-5:00 Basic First Aid CPR

Day 3

8:00-12:00 Practical Exercises
 12:00-1:00 Lunch
 1:00-5:00 Practical Exercises

Day 4

8:00-10:00 Fundamentals of Marksmanship-Classroom
 10:00-12:00 Shooting Stance/Loading-Classroom
 12:00-1:00 Lunch
 1:00-3:00 Shooting Stance/Loading-Range
 3:00-5:00 Firearms Skill Development

Day 5

8:00-12:00 Firearms Skill Development-Range
 12:00-1:00 Lunch
 1:00-5:00 Firearms Skill Development-Range

WEEK 3

Day 1

8:00-12:00 Firearms Skill Development-Range
 12:00-1:00 Lunch
 1:00-5:00 Firearms Skill Development-Range

Day 2

8:00-12:00 Firearms Skill Development-Range
 12:00-1:00 Lunch
 1:00-5:00 Firearms Qualification
 5:00-6:00 Dinner
 6:00-10:00pm Night-Fire Familiarization

Day 3

8:00-12:00 Stress Combat Courses-Range
 12:00-1:00 Lunch
 1:00-5:00 Stress Combat Courses-Range

Day 4

8:00-12:00 Combat First Aid-Classroom
 12:00-1:00 Lunch
 1:00-3:00 Final Exam
 3:00-5:00 Graduation

Schedule may be subject to change

School Protection Officer

Application

Class Dates: _____

Personal Data:

Name: _____
Last First MI

Social Security Number: _____ Date of Birth: _____

Street address: _____

City: _____ State: _____ ZIP Code: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Driver's License Number _____ State of Issue: _____

Employment:

School District: _____

Street Address: _____

City _____ State _____ ZIP Code _____

Superintendent Name: _____

Phone: _____

School Name: _____

Street Address: _____

City _____ State _____ ZIP Code: _____

Work Phone _____ Cell Phone: _____

Position: _____

School Principal: _____

Immediate Supervisor: _____
(If different from Principal)

School Protection Officer

Required Documentation

- Confirmation of public School Board hearing regarding approving designation of School Protection Officers.
- Copy of written request for designation as a school protection officer as submitted to district superintendent.
- Proof of valid concealed carry endorsement or permit.
- Verification of Federal Bureau of Investigations criminal background check.
- Letter of Recommendation from district superintendent.
- Letter of Recommendation from school principal or immediate supervisor.
- Completed School Protection Officer Registration

Statement of Understanding

I understand that in this School Protection Officer Training Academy I will be required to participate in intense physical activities that will include defensive tactics training, firearms training and qualification, physical training, job-related situational scenario training and Oleoresin Capsicum exposure.

I certify that I am aware of no physical or mental conditions that would prohibit or limit my participation in any of the above activities.

I understand that testing and acceptance in the Law Enforcement Training Institute School Protection Officer Academy does not guarantee my completion.

I also understand that, once accepted in the School Protection Officer Academy, I will be under ongoing review and may be removed from the academy by the Law Enforcement Training Institute Academy Director for any act that is in violation of the academy rules and regulations, Missouri Revised Statutes, or provisions of the Missouri Code of State Regulation.

Signature

Date

Certification of Application

Authorization for release of information (read carefully before signing)

I, _____ (print full name), hereby certify that all statements made on or in connection with this registration are true and complete to the best of my knowledge and belief. I understand and agree that any misstatements or omissions of material facts, regardless of how slight, will cause forfeiture of all rights to admission.

I hereby authorize the Law Enforcement Training Institute to release any and all information regarding my attendance and performance in the School Protection Officer Academy to my employer. I, furthermore, hold the Law Enforcement Training Institute harmless in all civil, criminal or professional matters that may arise during, subsequent to or as a result of my attendance in the School Protection Officer Academy.

I understand that photocopies of this authorization will be considered as effective, encompassing and valid as the original.

Signature _____ Date

Social Security Number _____ Date of Birth

Subscribed and sworn to before me this ____ day of _____, 20

I am commissioned as a Notary Public within the County of _____,

State of _____.

My commission expires on _____, 20.