

## Instructor Development

May 15-19, 2017 • 8 a.m. – 5 p.m. (Some Evening Sessions)  
 Held at: Mizzou North  
 115 Business Loop 70 West \*Room 148  
 Columbia, MO 65203  
 For more information, contact MorrillR@missouri.edu

### CONTINUING EDUCATION CREDIT

- Legal Studies (2 hours)
- Skill Development (19 hours)
- Technical Studies (23 hours)

**44 hours total**

This one-week, state-certified course will help you, the instructor, understand and improve your use of techniques and methods for effective teaching. You will also gain an awareness and appreciation of the instructor's overall role in the training process.

#### Topics include the following:

- Principles of learning
- Lesson plan construction
- Methods of instruction
- Test construction and validation
- Source document construction
- Legal aspects of training

#### Requirements:

We recommend bringing a laptop computer. We will use Microsoft PowerPoint and other programs during instruction, and you will need access to a computer to complete your lesson plans.

Begin to think about a topic for your sample lesson plan. For a head start, bring the source documents to class on the first day and there will be some evening work sessions.

#### Registration fee: \$400

Registration is limited, and enrollments will be taken on a first-come, first-served basis. Early registration is advised. For additional information, please contact our office.

*affirmative action/equal opportunity institution*

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|-------------------------|----------------|
| Name:                   | Title:         |
| Agency:                 | Agency phone:  |
| Agency address:         |                |
| Social Security number: | Date of birth: |
| Home address:           |                |
| E-mail address:         | Cell Phone:    |

|  |   |             |                    |   |
|--|---|-------------|--------------------|---|
| <b>Payment type:</b><br><i>(check one)</i> | Payment enclosed                          | Credit Card | Invoice department | Mail in payment before the start of class         |
|  | Call the office to pay with a credit card |             |                    | 573-882-6021-once registration has been submitted |
|  | Visa                                      | MasterCard  | Discover           | POST License #                                    |

Make checks payable to University of Missouri, and mail to: Law Enforcement Training Institute, 115 Business Loop 70 West, Columbia MO 65211. Full refunds will be accommodated up to five working days prior to seminars. Cancellations five business days before the start of class or no-shows will be subject to a 20-percent service charge regardless of payment type.